

Government of Jammu & Kashmir
Health & Medical Education Department
Civil Secretariat, Srinagar/ Jammu

Subject: Constitution of purchase committee for Government Medical College & its Associated Hospitals Handwara and Udhampur.

Government order No: 460 -JK (HME) of 2023

Dated: 05 -06-2023

In pursuance of S.O 15 dated 09-01-2020, sanction is hereby accorded to the constitution of Purchase Committee for Government Medical College & its Associated Hospitals Handwara and Udhampur comprising the following:

1.	Principal / Dean Govt. Medical College Handwara / Udhampur	Chairman
2.	General Manager DIC Kupwara / Udhampur	Member
3.	Chief Accounts Officer, Government Medical College Handwara / Udhampur	Member Secretary
4.	Medical Superintendent (GMC & its Associated Hospitals)	Member

The Chairman of the committee may co-opt any other member (s) / expert(s) from the respective GMC having specialization in medicine or machinery equipment or any other discipline related to the procurement.

The above committee shall observe the following guidelines:

1. The Purchase Committee so constituted shall proceed in accordance with the procedure / rules as laid down in General Financial Rules 2017, Manual for Procurement of Goods and Services 2017, Manual for procurement of Works 2019, Manual for Procurement of Consultancy and Other Services 2017, issued by Ministry of Finance, Department of Expenditure, GoI and other instructions / orders / guidelines issued by Government of Jammu and Kashmir from time to time. The committee shall always ensure special attention and focus on quality standard, specification and reasonability of the rates after making proper assessment of the requirement as projected through proper indents by respective heads of department within the



budgetary provisions for the financial year. There shall be no liability (s), whatsoever, created beyond the approved allocations.

2. The Committee shall ensure e-tendering / e-procurement system of operation and other guidelines / circular instructions issued by the Finance Department from time to time.
3. The Member Secretary of the purchase committee shall be responsible for the safe custody of tender documents, samples and other connected record.
4. The committee shall also adhere to the relevant circular instructions issued by Industries and Commerce Department with regard to marketing support to SSI units.
5. The committee shall follow the best practices of purchase of medicines/equipments in Govt. Hospitals, without compromising quality with due regard to the codal formalities / laid down procedures.
6. The committee shall take cognizance of the rate contract / items available with JKMSCL for procurement. The items / medicines available with the corporation (JKMSCL) shall not be put to tendering by the committee as such items have to be procured from the corporation only.
7. Every effort shall be made to avoid precedence of recourse to analogy.
8. 3/4th strength of the constituted committee shall form the "Quorum".

The criteria for eligibility of bidders for Drugs/ Machinery/Equipments etc. shall be as under:-

- a. A minimum of five years Good Manufacturing Practices (GMP) of the principal / original manufacturer in case of drugs etc in all related items.
- b. A minimum annual turnover as tabulated below favoring principal / original manufacturer(s) on whose written authority the bidder submits tender supported by balance sheet of the previous financial year:

S.No	Item	Minimum Annual Turn Over
1.	Low End Equipments (upto 1.00 lacs)	Rs 1.00 Crores
2.	High End Equipments (Rs 1.00 lacs to Rs 10.00 Lacs)	Rs 5.00 Crores
3.	Sophisticated Equipments (More than Rs 10.00 lacs)	Rs 20.00 Crores

- c. Availability of latest ISO/equivalent certificate.
- d. PAN based Income Tax Clearance certificate of the previous year.



- e. Security Deposit shall range between two per cent to five per cent of the estimated value of goods to be procured in the shape of CDR / FDR pledged to Chairman / Member Secretary Purchase Committee and or as per the instructions of Government from time to time.

By order of the Government of Jammu & Kashmir

Sd/-
(Bhupinder Kumar), IAS
Secretary to Government
Health & Medical Education Department

No: HME-Acct/174/2021-02 (CC-39938)

Dated: 05-06-2023

Copy to the:

1. Financial Commissioner, Finance Department, J&K.
2. Principal Accountant General, J&K, Jammu / Srinagar.
3. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
4. Principal Govt. Medical College & its Associated Hospitals Handwara / Udhampur.
5. Director, Industries & Commerce Kashmir / Jammu.
6. Managing Director, J&K Medical Supplies Corporation Ltd., J&K.
7. General Manager, DIC, Kupwara / Udhampur.
8. Chief Accounts Officer, Government Medical College, Handwara / Udhampur.
9. Medical Superintendent concerned hospital.
10. Pvt. Secretary to Secretary to Government, Health & Medical Education Department, J&K.
11. Government Order file / Stock File.


(Zahoor A. Wani)
Director Finance